



# **ARIZONA WATER COMPANY**

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## **Controller**

Arizona Water Company, a private utility serving customers throughout Arizona, is seeking a management-level Controller with strong utility accounting and rate regulation experience, to oversee its accounting department in its Phoenix headquarters.

Manages, directs, supervises and verifies the accuracy of four professional accountants and one clerical employee who perform work involving the preparation, posting and summarization of the Company's financial transactions by operating systems and for the consolidated Company according to the NARUC System of Accounts. Plans and schedules the monthly and year-end closing work to produce the actual and budgeted financial reports. Coordinates closing schedules and processing with the field managers and IT supervisor. Transfers daily cash from outlying banks to concentration account and prepares daily report of the Company's investable cash balance. Reviews invoices comprising weekly A/P run for proper coding and conformity to accounting policies. Analyzes transactions and accounting balances and applies knowledge of federal and state income tax regulations to compute the monthly income tax accruals, estimated quarterly payments and year-end federal and state returns. Prepares and files 5500 reports for 401(k) and benefit plans. Meets with independent auditors to schedule their annual work and review potential auditing issues. Plans and coordinates the preparation of the year-end accounting information for the Company's independent auditors, responds to audit inquiries, and explains and interprets Company accounting policies, methods and procedures as needed. Develops schedules, reports, analyses and supporting detail as necessary for rate case preparation and support. Prepares timely responses to discovery requests. Plans and coordinates the work and provision of information for other external auditors such as 401 (k), Department of Labor, Internal Revenue Service, Arizona Department of Revenue and other local government auditors.

**SUPERVISION RECEIVED:** Work is performed under the direction of the Vice President and Treasurer according to Generally Accepted Accounting Principles (GAAP), Financial Accounting Standards Board (FASB) pronouncements, Internal Revenue Code, NARUC System of Accounts, and Arizona Corporation Commission policies.

**EDUCATION:** Must have a bachelor's degree in Accounting and CPA certification. Additional course work in regulatory accounting and rate-making principles is desirable.

**SKILLS:** Must be able to operate personal computers and 10-key calculator. Must be competent in Microsoft Office, especially in Excel and Word, as well as Great Plains and Doclink.

**EXPERIENCE:** Must have ten years' accounting experience with demonstrated knowledge of utility accounting and rate regulation, and prior supervisory or management experience. Current knowledge of Generally Accepted Accounting Principles (GAAP), Financial Accounting Standards Board (FASB) pronouncements, NARUC System of Accounts, and federal and state income tax codes and regulations required.

**EQUIPMENT USED:** Personal computer, 10-key calculator, electronic telephone, copier, and fax machine.

**PHYSICAL REQUIREMENTS:** Must be able to perform repetitive activities, including using keyboard, sit, stand, walk, reach, grasp, push, pull, bend, stoop, crouch, and lift up to 20 lbs.

**PROFESSIONAL OR OTHER CERTIFICATION OR LICENSING:** Must have a valid, appropriate Arizona driver's license with an acceptable driving record. CPA certification required.

The company offers a competitive wage and benefits package, including company-paid medical, dental, life and LTD insurances, as well as holidays, vacations, sick leave, and 401(k) plan.

Send detailed resume to:

Email: [awc-hr@azwater.com](mailto:awc-hr@azwater.com)